APPENDIX A.

Report to be submitted by Sub-Division Officers of affected Sub-Divisions every alternate Thursday to the Deputy Commissioner of the District, one copy being sent direct to the Revenue Commissioner.

Note.—The headings are not meant to be exhaustive, but to serve as a guide for reports, which should be brief, concise, and give useful information.

Name of Officer, Fortnight ending Wednesday the

.....Sub-Division. 192

Question	*Answer*
Give the total number of affected villages in the Division (Talukwar), the number visited and the number not visited for the last two months by the Sub-Division Officer. Road side and interior villages visited during the fortnight should be separately shown.	
2. State how many relief works were inspected during the fortnight. Give separate totals for wells, tank maintenance works, tank restoration and other Public Works, Village Improvement Works, District Board and Village Panchayet Works.	
3. Note if sufficient labour has been provided in all the affected areas. If this has not yet been done, state how many additional works, costing what amount are proposed to be started within a fortnight.	
4. Note if the wages paid are sufficient. If you think they are not adequate, give full reasons for your opinion. Note whether labourers are able to get ragi easily. If not, what measures are proposed. Note range of prices of ragi, rice second sort, broken rice and jola during the fortnight.	
5. State whether you noticed cases of emaciation and of people wandering in search of work. Note what measures were adopted with regard to these. Unusual emigration or immigration, specially to or from British territory, should be mentioned.	
6. State if you noticed cases of mismanagement, extravagance or undue parsimony on the works or as regards gratuitous relief (give instances).	
7. State if you inspected in detail any works (*vide* Form 14 Famine Code) and submitted your reports to the Deputy Commissioner.	
8. Note if Central Committee has been formed in the Taluks and also Village Committees (Section 35 (j) Famine Code). Mention names of leading non-Officials who are helping you and the Amildars. (A complete list of such people, giving their addresses, etc., should be maintained by Taluks for reference.	
9. State in how many places in your division private charity has been organised. Mention the total amount subscribed up-to-date in cash and kind together. State also whether any such organisation was effected on your own initiative.	

Question	*Answer*
10. Give your opinion whether the present system is relieving distress adequately and may continue. Note if distress is becoming acute anywhere; and if it is necessary to pay workers in such areas and their dependants according to the Famine Code, and to start Famine Kitchens or Poor Houses. If you advocate any change, discuss your reasons in detail.	
11. State briefly the condition of cattle and the steps taken during the fortnight (so far as you are personally aware) for alleviating their condition.	
12. Any other remarks that you may wish to make may be mentioned here.	

Place..... *Signature.*

Date.....

Report to be submitted by the Amildars of affected Taluks.

DISTRESS—IMMEDIATE.

Weekly Distress Report of.....Taluk for the week ending Thursday.

1. Give the area and number of villages affected noting difference over last week. The classes most affected and population of the affected area should be mentioned.

2. The number of villages inspected by the Amildar and the Shekdars during the week should be stated. If some villages were not inspected during this week and previous week also, the number of such villages should be given. The number of all relief works (Revenue or Public Works Department or District Board) inspected by Amildar should be stated.

3, Mention rainfall of the week and the state of agricultural operations. Give estimate of outturn of standing crops.

4. Information regarding the number of persons requiring work in the area *viz.*, 15 per cent of the population should be given. Mention also number and kind of works going on, indicating how many of these were started during the week. Note how many people worked on them. Whether these works are well distributed over the area may be stated.

Note.—No worker from more than 3 miles distance should go to and from the works; other works have to be started to provide for such people or camping arrangements made. The wage per man, woman and child should be mentioned. State the amount spent during the week on works under the Revenue Department. Note if wages are sufficient. How many of the workers are from outside the State may be stated. Note if regular accounts including cash book are maintained.

5. Give with reference to the shandies in the area, the prices of ragi, jola and rice second sort sold there. State if supplies of grains are flowing freely. If grain depots are opened, note the number and state whether and where, more are required. Note, suggestions and remarks about export of grain beyond frontier, the working of food depots and the availability of food grains near works.

6. Note the number of fodder depots and give a brief account of their working. Remark on the cattle mortality during the week. Note if cattle are being freely taken to State Forests and the Malnad. State diseases of cattle and steps taken to save cattle.

Question	*Answer*
7. State if drinking water for men and cattle is available and note if special steps have been taken in this direction. How many villages still require wells and how many have been deserted for want of the water.	
8. Give number and amounts of loans under various heads (*a*) sanctioned and (*b*) disbursed during the week and total up to the end of week.	
9. (*a*) Note briefly on the state of crime in the Taluk (*b*) mention if people are wandering in search of work and if these are found in any degree of emaciation. Note steps taken to alleviate their condition. Give number of deaths by starvation, if any and what numbers have left the taluk in search of work (*c*) note on the state of private charity (which should be encouraged as much as possible), (*d*) note your impressions on the period the distress is likely to last, whether it is deepening or lightening and the further measures you recommend (giving details) to alleviate distress.	
10. Give details of gratiutous relief afforded during the week. The lists of eligible persons should be brought up-to-date.	
11. State measures, if any, taken for relief of artisans and loans granted.	
12. Note on the state of public health mentioning attacks and deaths in case epidemic diseases are prevailing.	
13. Note important proposals including estimates pending with your superior officers.	
14. *Concluding Remarks.*—Certified that the above is a correct statement of the condition of the Taluk during the week.	

Station..... Amildar.

Date,..... .....Taluk.

Note.—Copies to be submitted simultaneously to the Sub-Division Officer, Deputy Commissioner and Revenue Commissioner every Thursday.

DEVELOPMENT SECRETARIAT.

Reviews the Report on the working of the Government Museum during the year 1927-28.

READ—

Letter No. 21* dated 24th August 1928, from the Director of Horticulture forwarding the report on the working of the Government Museum during the year 1927-28.

(*Printed as annexure).

ORDER NO. D. 2969—G. G. 13-28-2, DATED 10TH SEPTEMBER 1928.

Recorded.

N. RAMA RAO,
Secretary to Government,
Development Departments.